

Republic of the Philippines
City of Canlaon
BIDS AND AWARDS COMMITTEE

Control No.: #1 _____

BID FORM

NAME OF PROJECT: Procurement of Office Supplies
AGENCY: CMO, Canlaon City
BRIEF DESCRIPTION: Supply and delivery of Office Supplies

BILL OF QUANTITIES

Stock No.	QUANTITY	UNIT	ITEM DESCRIPTION	Unit Cost	Total Cost
1	3	units	Filing Cabinet, 4 drawers		
2	1	unit	Typewriter, 24 carriage		
3	2	units	AVR with UPS		
4	1	unit	Portable Audio System		
5	1	unit	Projector with Screen		
6	1	unit	Xerox Copier		
7	1	unit	Printer, heavy duty		
8	1	unit	Sound System with Microphone		
			Built in and Wires		
			TOTAL		

Brand Model: _____ Delivery Period: _____ Warranty: _____

After having carefully read & accepted your General Conditions. I/We quote on the item/s price/s noted above.

TOTAL BID PRICE (In Words) _____

BID SECURITY _____

AMOUNT: _____

Submitted by:

Bidder/Supplier
Date: _____